

Orange County Property Management, Inc.

17951 Lyons Circle
Huntington Beach, CA 92647
Phone: (714) 840-1700 / FAX: (714) 847-1999

Notice of Intent to Vacate

Date: _____

Please be advised that the undersigned intends to vacate the premises located at:

In conformance with the Civil Code of the state of California and/or the rental agreement which states that a written notice of **30 days** in advance of a termination must be given, I (we) intend to move on (date) _____.

I am (we are) fully aware that I am (we are) responsible for the rent that will cover my (our) tenancy up until the move out date. I (we) also understand that **rent is always due on the 1st of the month.**

The signature(s) below represent all leaseholders intending to move out of the premises:

Signature _____ Date _____

Print Name _____ Phone _____

Signature _____ Date _____

Print Name _____ Phone _____

Signature _____ Date _____

Print Name _____ Phone _____

Signature _____ Date _____

Print Name _____ Phone _____

Forwarding Address: _____

Office Use Only

Terms of Current Lease Fulfilled? Yes No

Received By: _____

Date: _____